

Business and Professional Women of Tennessee

Official Call to Interim Board of Directors Meeting

To: State officers, regional directors, state committee chairs, local organization presidents, bylaws chair, and immediate past state president.

By authority vested in me as president of the BUSINESS & PROFESSIONAL WOMEN OF TENNESSEE, INC. (BPW/TN), and pursuant to vote of members of the board a meeting of the executive committee and the board of directors is hereby called for **November 2nd, 2019**. All activities are scheduled at the **Hampton Inn in Mt. Juliet, TN**.

The following items of business will be presented for consideration and action.

- Reports and recommendations from state officers, committee chairs, local organization presidents, and regional directors and district directors.
- Approval of appointment of additional committee members (executive committee only)
- Report of study committees (namely)
- Election of nominating committee
- Such other business as may properly come before the meeting to promote the work and effectiveness of BPW/TN
- The executive committee will meet at 10:30am CST on Saturday, November 2nd, 2019. (Committee chairs having recommendations are invited to attend this meeting to present their recommendations, in writing)
- The board of directors will convene at 2:00pm CST on Saturday, November 2nd, 2019. Thereafter, all meeting and functions will follow the official program, as adopted
- All members of BPW/TN may attend meetings of the board of directors and may discuss matters presented for action. However, the making of motions and voting are limited to the board of directors.
- Registration fee of **\$30.00** applies only to those who pre-register at least five days prior to the formal opening of the board meeting. Registration fee after that time shall be **\$35.00**.
- Non members attending only any one or or more stated meals shall not be required to pay a registration fee.
- A request for refund of paid pre-registration and stated meals may be approved only if made in writing to the president and the interim board chair by the person requesting refund, received no later than 72 hours prior to the first business meeting.
- Half of only the registration fee will be approved only if made in writing to the state president and received no later than 24 hours prior to the first business meeting.
- Registration fees are not transferable from one member to another unless the transfer occurs between members of the same Local Organization. Transfers within a Local Organization will be allowed without prior approval of the state president.

Amber Farley

Secretary

Lee Ann Gaddis

President